

The Path Church

— we meet you where you are —

Building Rental Rates and Policies

Please note rates are as of 9/6/2023 and subject to change

MULTIPURPOSE ROOM/FELLOWSHIP HALL - Not available at this time

1. Security deposit: \$100 (refundable)
2. Rental Rate to include kitchen access (*3 hour minimum*):
 - a. Member: \$75/hr / b. Non-Member: \$100/hr
3. Cleaning Fee: \$85 per day
4. Coordinator Fee: ½ Day/3 hour event time (\$100) / Full day/4+ hour event time (\$200)

MAIN FLOOR/SANCTUARY

1. Security deposit: \$100 if needed (refundable)
2. Rental Rate: ½ day \$750 (*3 hour event*) Full day: \$1,100 (*4-8 hours*) \$200 extra hour
 - a. Member: 10% discount
3. Cleaning Fee: \$275 per day (*cleaning schedule amendable for multiple days*)
4. Coordinator Fee: \$200 (*3 hour event*) / \$350 (*4-8 hours*)

BOARD ROOM / TEEN ROOM / ADMIN

1. Add On: Rental Rate: \$150 (*3 hour event*) Full day: \$250 (*4-8 hours*)
2. Individual Rental: \$75/hr (*3 hour minimum*) + cleaning and coordinator fees

WHOLE BUILDING ACCESS - Main Level, Upper Level, Limited Lower Level

1. Security deposit: \$100 if needed (refundable)
2. Rental Rate: ½ day \$850 (*3 hour event*) Full day: \$1,300 (*4-8 hours*)
 - a. Member: 10% discount
3. Cleaning Fee: \$275 per day
4. Coordinator Fee: ½ Day (\$200) / Full day (\$350)

PARKING LOT ACCESS

1. Security deposit: \$100 if needed (refundable)
2. Rate: TBD Based on space requested

RENTALS INCLUDE

1. Tables
2. Chairs
3. Trash Cans/Garbage Bins
4. Kitchen Access (*warming only*)

OPTIONAL ADDITIONS

1. AV Access (Microphones/Sound System/TV access) 4 hours (\$300) + \$40/additional hour for AV personnel
2. Speakers and Microphone: \$50 flat rate per day

RENTAL REQUIREMENTS:

1. Insurance

All renters are required to provide general liability insurance in an amount no less than \$1,000,000 for bodily injury and property damage combined with a single limit. Please send your insurance certificates no later than 7 days prior to your event. Renters without insurance will need to obtain Path Church approval to waive this requirement.

2. Deposit and Payment Procedures:

- a. Security deposit and 50% contracted rate due upon reservation request to secure event date or venue rental will be denied.
- b. Final payment must be remitted upon invoice receipt 14 day prior to the event date
- c. Refund policies are as follows:
 - i. 14 days prior to event: 100% refund
 - ii. 7 days prior to event: 50% refund
 - iii. 24 - 48 hours: Security deposit only

Please note, refunds may take up to 30 days to process.

3. Rental Policies

- a. Must be at least 21 years of age to request rental space at The Path Church.
- b. Renter or contact person agrees to be present for the entirety of the function
- c. Trash must be removed and placed in outside bins upon leaving the facility
- d. No decorations or temporary fixtures may be affixed to the building or any architectural feature with nails, tacks, staples, or any application that will cause irreversible damage. Tape is not permitted on any walls, glass or fixtures. Acceptable material to use to hang decorations includes magic tape, sticky putty, and dots. No decorations are to be hung from the ceiling. No inflatables/bounce houses will be allowed inside the building.
- e. Indoor sound will not exceed normal music levels for indoor facilities and is subject to city ordinances regarding noise regulation.
- f. Linen not included in rental and will be subject to additional fees.
- g. Renter will receive an hour prior to and post event time for setup/cleanup.

4. Kitchen Policies

- a. Access for warming ONLY. Approval will need to be given for full kitchen use.
- b. Any utensils and supplies must be returned to original location
- c. Trash must be removed
- d. Do not adjust any appliances
- e. Please wipe down the kitchen (including stove) at the conclusion of your event.